

TONBRIDGE & MALLING BOROUGH COUNCIL

COUNCIL

8 April 2014

Report of the Director of Central Services and Monitoring Officer

Part 1- Public

Matters For Decision

1 PROGRAMME OF MEETINGS 2014/15

1.1 This report brings forward for consideration the programme of meetings for 2014/15.

1.1.1 Details of the draft proposed programme of meetings for the remainder of this year, for 2015 and to the commencement of the municipal year 2016/17 are set out in the Annex to this report.

1.1.2 With regard to the current programme of meetings for the municipal year 2014/15, Members are asked to note the re-arrangement of the meetings of Cabinet and Council in January/February 2015 to reflect the Budget meetings arrangements which occurred this year. This amendment has also been made to the proposed programme for January/February 2016. The opportunity has also been taken to incorporate two meetings of the Community Safety Advisory Board within each of the municipal years.

1.1.3 In respect of the proposed programme for 2015 onwards the meetings of Area 1 Planning Committee and Tonbridge Forum (marked with an asterisk in the Annex) have yet to be confirmed with the Angel Centre; it has been confirmed that the County Council budget Meeting will be held on 12 February 2015 (with the third Thursday reserved for any incomplete business); and efforts have been made to avoid scheduling meetings during school holiday and political party conference periods.

1.2 Legal Implications

1.2.1 None

1.3 Financial and Value for Money Considerations

1.3.1 Not applicable

1.4 Risk Assessment

1.4.1 Not applicable

1.5 Equality Impact Assessment

1.5.1 See 'Screening for equality impacts' table at end of report

1.6 Recommendations

1.6.1 There are a variety of factors which have been taken into account in bringing this draft programme of meetings forward. The aim is to allow Annual Council to approve a schedule which is fixed for the coming year, whilst recognising the need to respond to specific and changing circumstance. It is, therefore, important that any further amendments are incorporated prior to the Annual Council meeting on 13 May 2014.

1.6.2 It is RECOMMENDED that the attached programme of meetings be endorsed subject to any amendments following any further considerations and submitted to Annual Council for final confirmation.

Background papers:

contact: Janet Shenton

Nil

Adrian Stanfield

Director of Central Services and Monitoring Officer

Screening for equality impacts:		
Question	Answer	Explanation of impacts
a. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?	No	The decision will not adversely impact on any groups
b. Does the decision being made or recommended through this paper make a positive contribution to promoting equality?	N/A	
c. What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?		N/A

In submitting this report, the Chief Officer doing so is confirming that they have given due regard to the equality impacts of the decision being considered, as noted in the table above.